



The Collegiate Trust
Exceptional Education for All

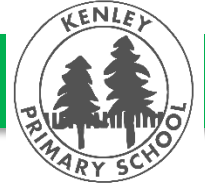
KS2 Class Teacher

Information for Applicants

School	Kenley Primary School, Croydon
Required	1 st January 2024, or sooner
Contract	Full time – Part time considered 0.6 minimum
Salary	TCT1 (M1) £34,514 - TCT 14 (UPS3) £51,179
Responsibility	KS2 Class Teacher
Closing Date	
Interviews	As and when applications are received



Welcome



Dear Applicant

Thank you for your interest in this post. I hope that this information pack will help you to learn more about our fantastic school and that you will be excited about the prospect of joining our excellent team. High quality and well supported staff are crucial for the success of our children and, as a small primary school, we are able to offer a comprehensive professional development package to ensure that they are provided with the best possible teaching and support.

Kenley is a friendly, caring school with high expectations for all our pupils and importance placed upon Ambition, Responsibility and Community. We provide a stimulating and happy environment in which staff, parents and governors work together to enable the school to provide a creative, balanced, and meaningful curriculum. We are a vibrant school that does our absolute best to ensure all our children flourish throughout their time with us; thriving as individuals and achieving their academic potential. We promote 'The Kenley Way': Be Ready, Be Respectful, Be Safe.

The Collegiate Trust has a clear vision to deliver exceptional education for all. Our pupils are well-motivated and a pleasure to work with, whilst our staff are talented, hard-working, and ambitious for themselves and others. Our excellent facilities – including an incredible Forest School and outdoor learning environment - enable us to provide the very best learning environment and experiences for our pupils. It is the combination of these factors that leads to the improving standards at our school and the enviable reputation that *The Collegiate Trust* has built.

If you are looking to develop your experience, a school within The Collegiate Trust is a great place for professional growth. All staff benefit from a focused induction period, prior to appointment, and a well-established programme of support throughout their career; more experienced colleagues have many opportunities to develop leadership skills and extend their professional learning through an extensive and varied programme of professional development. Our aim in all appointments is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our pupils.

I would be delighted to receive an application from you if, upon consideration, you feel that this role and The Collegiate Trust may be right for you. To submit an application, please complete the form on the Trust website, attaching where requested a statement of no more than two sides of A4, identifying clearly how you meet the person specification. If you have any further questions about this post or would like to arrange a visit prior to the interview day, which is very much encouraged, I would be pleased to speak with you via the school office.

We hope that after reading the information provided here, researching the Trust, visiting the school, and reflecting on the tremendous opportunity this role offers, that you will submit an application. Should you choose to do so we look forward to receiving and considering it fully.

Yours sincerely

Mrs Jacki Keogh

Head of School, Kenley Primary School

Key Information

Kenley Primary is a one-form of entry school, set on a spacious and attractive site.

Teachers	9
Education Support	6
Administration	2
Premises	1

Our school benefits from a talented and highly committed team of staff, with a strong combination of experienced and newer colleagues.

The development of staff is a key feature of our work, and we collaborate closely with other local schools and look forward to working across our Trust.

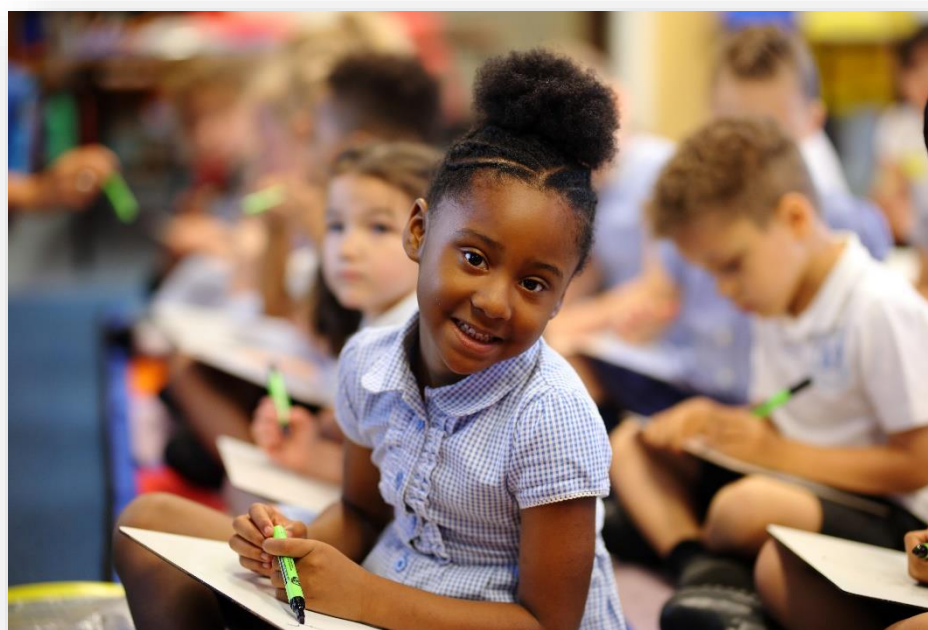
Reception	28
Year 1	29
Year 2	30
Year 3	30
Year 4	25
Year 5	19
Year 6	27
Total	188

The Senior Leadership Team is an experienced group, which oversees key strategic areas of work in the school including monitoring pupil progress and the quality of teaching.

The Head of School works with a talented and ambitious team, with excellent support from the Trust's Director of Education, Executive Principal, and its CEO.

Executive Principal	Mrs K Turner
Head of School	Mrs J Keogh
Assistant Principal	Mrs M Smy
SENDCO	Mrs F Simpson
School Business Manager	Mrs K Jones

You can find out more information about our school, and our Trust at the following websites



www.kenleyprimary.org.uk

www.tct-academies.org

Information about *The Collegiate Trust*

MISSION: *Collaboration to deliver an exceptional education*

VISION: *Exceptional Education for All*

TCT has grown out of *Riddlesdown Collegiate*, a large, **outstanding** (OFSTED, March 2023) secondary school in Croydon with a longstanding reputation for high standards and an exceptional education. Since 2015, our Trust has been growing and, today, we are a family of 8 schools with c.6000 pupils and 800+ employees. The planned addition of a further secondary school in Autumn 2023 will bring our Trust to c.7000 pupils and c.1000 employees.

School	Range	Date joined	Roll	Principal	OFSTED
Riddlesdown Collegiate	11-18	founding school	2063	Dr Parimal Bhatt	Outstanding
Gossops Green Primary	4-11	1.11.2016	594	Mrs Sarah Dunne	Good
Waterfield Primary	3-11	1.3.2018	390	Mr James Purveur	Good
The Quest Academy	11-18	1.6.2018	974	Mr Andy Crofts Mr Tom Beecham	Good
Quest Primary	3-11	1.9.2018	206	Mr Andy Crofts Miss Jo Stawman	Good
Courtwood Primary	4-11	1.9.2018	213	Mrs Natasha Grant	Good
Kenley Primary	4-11	1.9.2021	196	Mrs Katie Turner Mrs Jacki Keogh	Good
Woodcote High School	11-18	1.4.2023	1273	Ms Kirstie Woodcock	Good

Each school within the Trust is supported by our Central Team who work with Principals and their teams on school improvement, teaching and learning, finance, facilities and operations, IT, HR and governance issues. This support allows the Principal and Local Governing Body (LGB) to focus on delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust's Board of Directors.

Our culture of ambition is clearly focussed on our PEOPLE and their LEARNING. We support all members of our team to do the best job they can by ensuring high quality professional development in a healthy workplace environment where wellbeing is seen as an essential requirement for success.

Why Work With Us?

The Collegiate Trust is an exciting, fast-paced group of schools committed to progress, collaboration, and excellence for all... staff and students alike. We are a dynamic and expanding trust of seven schools (two secondaries with Sixth Form provision, and five primaries) with numerous and diverse career opportunities for both new and existing staff.

All staff and governors, at every level of their career, in both teaching and business support functions, have an equal entitlement to Continuous Professional Development (CPD). This promotes, develops, and supports staff in their shared commitment to lifelong learning. Results are reviewed and evaluated regularly in order to support further development of our CPD programme and drive constant improvement.

Through expert facilitation, Trust-wide collaboration, inter-school networking, and our extensive CPD programme, every member of staff has the opportunity to make substantial contributions to the development of the curriculum, pedagogy, and delivery of business services, whilst improving their own prospects of career progression.

We are committed to: -

- facilitating **career progression**
- offering **excellent professional development**
- providing **opportunities to lead**
- extending **support from Trust experts**
- developing **collaborative opportunities** to generate new and next practice

Other tangible benefits of working within a TCT school include¹:-

- ✓ Exceptional performance rewards
- ✓ Well-equipped staff room and work room
- ✓ Excellent learning resources in classrooms
- ✓ Cutting-edge technology provision
- ✓ Free Microsoft Office apps

Individuals who are successful in their application to The Collegiate Trust join us at an exciting time. In return for the opportunity to be part of our Trust, we ask that all joining members of staff share in our vision of “Exceptional Education for All” and are motivated to work continuously towards developing their own professional excellence.

¹ At the time of publication, not all benefits available at every TCT school.

Schedule for Appointment

Closing Date:

Interviews: As and when applications are received.



Job Description



Purpose of Post: To be an effective and reflective classroom teacher, who demonstrates good practice, and can collaborate effectively with others to improve outcomes for learners. To plan and prepare lessons according to individual needs, with reference to school and local policies, as well as national requirements.

Accountable to: Head of School

Key Accountability: KS2 Class Teacher

General

- Establish safe and stimulating environments for all pupils
- Set goals that stretch and challenge pupils of all backgrounds and abilities
- Working collaboratively with colleagues, setting high professional standards
- Maintain good order and discipline amongst the pupils when they are in school and engaged in school activities elsewhere
- Maintain high expectations and insist children always do their best
- Undertake duties at the direction of the SLT/SENDCo
- Promote and safeguard the welfare of all children for whom you are responsible or with whom you come into contact according to the school procedures
- Play a full part in the life of the school, to support its ethos and lead by example
- Promote the agreed vision and ethos of Kenley Primary School and the Trust

Curriculum

- Plan, prepare and teach well-structured lessons using Kenley curriculum progression maps
- Differentiate work so that the needs of all children are met
- Respond to pupils' learning outcomes and adjust teaching accordingly, in line with the agreed marking policy
- Communicate effectively with parents/carers, including annual written reports and parent consultation evenings
- Assess, record and report development, progress, and attainment of pupils and communicate these to stakeholders

Wellbeing

- Promote and support the wellbeing of individual pupils and of the class as a whole
- Play a supportive role within our collaborative team, ensuring a positive approach to your own wellbeing as well as that of colleagues

Person Specification

Qualifications

- Good honours degree
- Qualified Teacher Status

Experience

- Evidence of teaching young people within the Primary phase
- Evidence of making an effective contribution to a team

Knowledge & Skills

- Ability to plan, organise and prioritise work to meet deadlines
- Know how to develop and sustain excellent working relationships
- Can communicate effectively with all members of the school community
- Ability to identify and implement successful inclusion strategies for all children
- Knowledge of safeguarding and child protection issues
- Ability to promote a positive school ethos

Understanding

- Able to track and interpret class performance data, identifying areas for improvement and adjusting teaching and learning accordingly
- Understanding of curriculum and pedagogical issues, including recent research and developments within the primary phase
- Understanding of innovative and creative strategies that enable children to make excellent progress
- Thorough understanding of, and commitment to, equality opportunity
- Understand, and be able to implement, effective behaviour management strategies

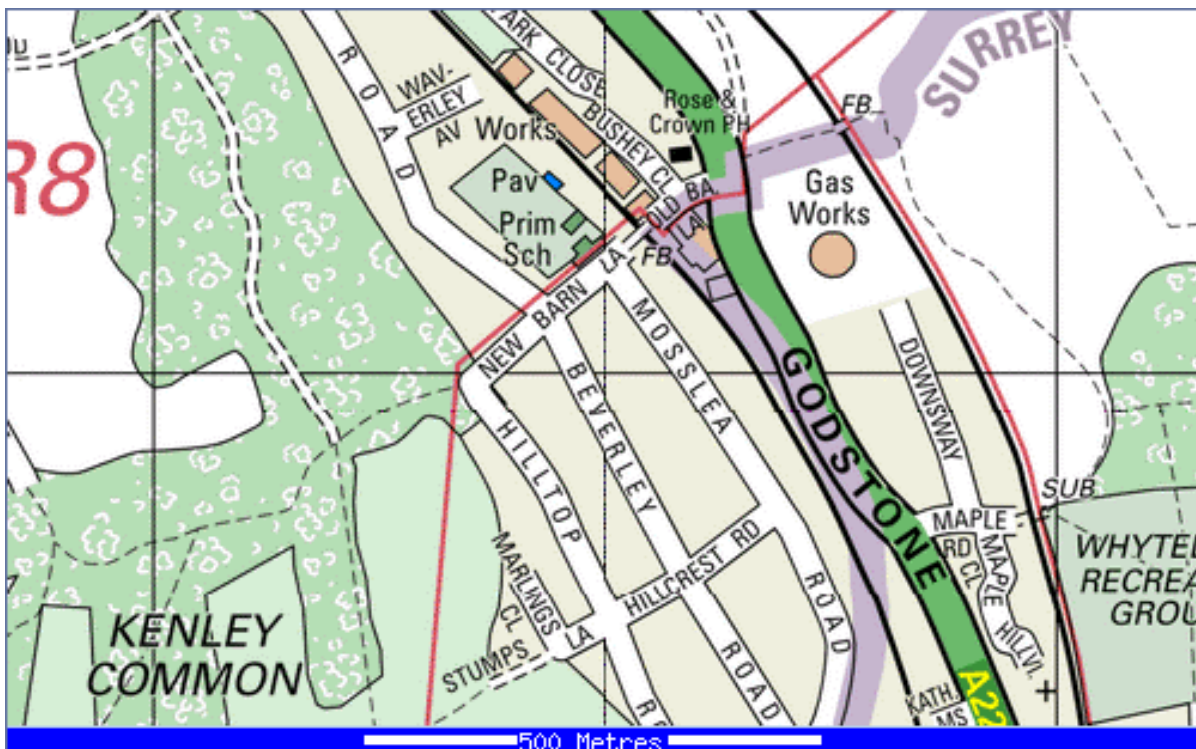
Professional Qualities

- An excellent command of the English language, to include speaking and written skills
- Commitment to equal opportunities, inclusion, safeguarding, and education of the whole child
- Willingness to accept support from others and to promote individual and team development
- Ability to work independently and on own initiative; taking responsibility for own professional development

Visits prior to application are encouraged

The Collegiate Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, online searches and the Disclosure and Barring Service. Appointment will be dependent upon further health, medical, safeguarding and attendance checks.

How to Find Us



By Car:

If you are travelling by car, Kenley Primary School is located a short distance from the A22, Godstone Road. If you are coming from the M25 Junctions 7 (Croydon) or 6 (Caterham) provide easy access to Kenley.

By Train

The nearest mainline station is Kenley. Alternatively, the larger Purley Station is just 2 miles away.

By Bus: Bus route: 407, 434.

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020 8660 7501
office@kenleyprimary.org.uk
www.kenleyprimary.org