



Dear Colleagues

November 2022

National Professional Qualifications (NPQs)

The Collegiate Trust (TCT) is delighted to be a delivery partner for the new and reformed NPQs for UCL Institute of Education. We have a strong record of collaboration and delivering NPQs for UCL in Croydon and West Sussex, developing great leaders in our own schools and beyond. The NPQs are designed to provide quality CPD and a golden thread of development from the Early Career Framework.

At this time, we are inviting applications for NPQs in:

- **Leading Literacy:** for primary or secondary teachers who have, or aspire to have, responsibility for leading literacy across a year group, key stage, phase or school.
- **Early Years Leadership:** for leaders qualified to at least Level 3, or aspiring to be managers of Private, Voluntary and Independent nurseries, headteachers of school-based or maintained nurseries, or childminders with leadership responsibilities.

The cost of these programmes is fully funded, subject to the specified criteria. For further details, please go to: [National professional qualifications \(NPQs\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/national-professional-qualifications-npq)

How to apply:

If you wish to work with UCL Institute of Education, please follow Steps 1-4 outlined below. Applicants will need to apply individually after discussion with their Headteacher or senior leader and will need their Teacher Reference number (TRN) and their National Insurance Number when registering.

Step 1: Go to DfE <https://register-national-professional-qualifications.education.gov.uk/>

Step 2: Choose UCL Institute of Education as a Lead Provider. The DfE platform will check the applicant's TRN and, if appropriate, national insurance number; this is where eligibility for funding is checked. The DfE will then pass on details to UCL who will contact the participant directly asking them to complete the application process via a link to the application form.

Step 3: UCL Institute of Education will notify the participant if they are successful and transfer the details to us as a Delivery Partner.

Step 4: UCL/TCT (the delivery partner) will then contact participants with dates of the programme and details of how to prepare.

Please note, this process is the same for all national providers.

Deadline for applications:

All applications must be submitted by 26 January 2023. Programmes will begin in March 2023. Further information, together with a flyer on each NPQ and the link to an information video produced by UCL, can be found on our website at: www.tct-academies.org/work-with-us/NPQs Please do not hesitate to contact us for any additional information or support at: Linda.harvey@tct-academies.org

Yours sincerely

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