



The Collegiate Trust
Exceptional Education for All

**CURRICULUM LEADER,
MATHEMATICS**

Information for Applicants

Academy	Riddlesdown Collegiate, Croydon
Required	January 2023
Salary	TCT1 £29,915 – TCT14 £45,766 + TLR A £2,872
Closing Date	Monday 3 rd October 2022 (at 9.00am)
Interviews	tbc





Dear Applicant

Thank you for your interest in the post of *Curriculum Leader, Mathematics*. I hope that this information pack will help you to learn more about our fantastic school and that you will be excited about the prospect of developing your career with us.

Riddlesdown Collegiate is an **outstanding** school (OFSTED, May 2016) with a clear vision to deliver successful outcomes and positive futures for all of our students. They are bright, well-motivated and a pleasure to work with, whilst our staff are talented, hard-working and ambitious for themselves and others. Our superb facilities enable us to provide the very best learning environment and learning experiences for our students and it is the combination of these factors that leads to the high academic standards and enviable reputation that *The Collegiate Trust* is known for. I am very proud of what we do and what we have achieved at the Collegiate and, as a *World Class School*, I hold the highest aspirations for what we will do and achieve in the future. You might like to watch our [Welcome](#), [College VI](#) and [Teaching at Our School](#) videos.

This Curriculum Leader post is key in supporting the Director of Mathematics in the leadership of teaching, learning and achievement. The successful candidate will lead Mathematics in a designated College and assume wider responsibilities to be determined upon appointment. The role provides excellent preparation and support for further promotion.

In applying to *Riddlesdown Collegiate*, you will need to understand our “small schools” model and your potential role within it. Our VALUES underpin the way in which we work and describe our high expectations and our emphasis on positive relationships across the Collegiate. Our motto, “*Learners of today, Leaders of tomorrow*”, applies as much to staff as it does to students and it gives an indication of the significance we place on nurturing talent and leadership. I shall make a presentation to shortlisted candidates at the start of the interview day to illustrate our structure further and outline our requirements for all colleagues who work with us.

I would be delighted to receive an application from you if, upon consideration, you feel that this role and the Collegiate may be right for you. To submit an application, please complete the form on our website, attaching where requested a statement of no more than two sides of A4, identifying clearly how you meet the person specification. If you have any further questions about this post, I would be pleased to speak with you; please feel free to telephone me at the Collegiate.

Yours sincerely

Mrs K Turner
Principal



Key Information

We operate a “small schools” model – one school made up of a number of smaller learning communities, which we call Colleges, each with their own staff and facilities. Each College is led by its own Headteacher (who is an Assistant Principal) and has its own team of approximately 25 teachers and non-teachers, covering most curriculum areas. Students join one of the Colleges in Year 7 and remain there for five years before transferring to College VI, our specialist post-16 provision. In addition, the Creative and Performing Arts (CPA) College delivers specialist education to students across the Collegiate in Art, Drama, Design Technology, Media, Music and Physical Education whilst the MacKay College co-ordinates inclusion services to students with additional needs. Small teams, working with just 400 students each, allow us to provide even better pastoral care to all students, as well as engage with learners and their families in more effective partnerships. They also provide teaching across the curriculum and learning teams focusing on personalised approaches and best serving the needs of the individual students in their care.



Information about *The Collegiate Trust*

Our Trust works in the Crawley and Croydon areas with a clear vision to deliver *exceptional education for all*. Such an education achieves excellent outcomes in pupil progress and attainment, a rich creative, cultural and physical learning experience, and great personal and social development for all pupils. We achieve this by working with and developing strong teams of staff in each school, under the direction of the Principal of the school and the *Local Governing Body* (LGB)

The Trust has grown out of *Riddlesdown Collegiate*, an **outstanding** (OFSTED, May 2016) secondary school in Croydon with almost 2000 students and over 200 staff. *Gossops Green*, in Crawley, was the next school – and the first primary – to join the Trust, followed by *Waterfield Primary* (also in Crawley) on 1st March 2018. A second secondary, *The Quest Academy* (in Croydon), joined on 1st June 2018 and two further primaries, *Courtwood Primary* and *Gilbert Scott Primary* (both in Croydon) joined on 1st September 2018. Most recently, *Kenley Primary* joined on 1st September 2021.

Each school within the Trust is supported centrally by a designated *Director of School Improvement* on teaching and learning issues, the *Chief Operating Officer*, *Chief Finance Officer* & *HR Manager* on business management and HR issues, and the *CEO* on wider leadership issues. This complements rather than replaces in-school functions and allows the Principal and LGB to operate with a high level of autonomy in delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust's Board of Directors.

Our Values

Our ethos is to be a community in which all members are valued and value each other. We are the leaders of the Riddlesdown community, responsible for our learning and the Collegiate. We work together to maximise our own achievement and those of others. In applying for a post at Riddlesdown Collegiate, applicants should consider how they would promote our values in their day-to-day work with students, colleagues and other stakeholders.

Value each other

Aim high

Lead by example

Use and develop our talents

Excel in our efforts

Stick at it



Our Students

The vast majority of our students join the Collegiate in Year 7 with above average attainment. Behaviour is outstanding and our students consistently demonstrate their desire to learn and to achieve. They enjoy coming to school (attendance is over 95%) and enjoy lessons where they can explore, investigate and feel challenged by their learning. They equally value the opportunities they have to learn outside of the classroom and we are proud of the extensive and varied extra-curricular programme that our students enjoy and benefit from. It is these additional, high quality learning experiences, together with a strong set of academic qualifications that we believe provides our students with the very best chances of success in their future lives.



Mathematics at Riddlesdown Collegiate

The Mathematics team is very strong and delivers very high standards; GCSE results are close to the top 20% of all schools nationally for value-added, with A Level results also outstanding.

The main aim of the Mathematics teaching programme is to enable all students to develop their ability to use their mathematical skills, knowledge and understanding in their everyday lives, for further study and for their future careers. Students will develop their problem solving skills, their ability to think logically and analytically and learn how to communicate processes effectively and efficiently.

We currently have fourteen specialist Mathematics teachers, including the Director of Mathematics and other responsibility postholders across the Colleges. All the staff teach across the age and ability range and it is the intention that every teacher has a balanced timetable, reflecting a variety of classes. In addition, the team is supported by a Higher Level Teaching Assistant for Numeracy, who works with students across the age range.

Students are taught in ability-based teaching groups, the focus being on individual improvement and progress towards personal targets. All students are taught for at least three hours a week at Key Stage 3 and 4. Whilst schemes of work provide detailed teaching plans, teachers are encouraged to bring their own expertise and individuality to lessons. A variety of teaching styles, strategies and tasks are expected which take into account the differing learning styles and needs of different students.

At Key Stage 4, students currently follow the Edexcel GCSE course. Regular Key Assessment Tasks enable careful monitoring of progress and a series of support and intervention strategies are firmly in place. Our most able students have the opportunity to also study for the AQA Further Mathematics Level 2, alongside their regular GCSE.

Mathematics is also a popular subject at A Level. Students follow the modular Edexcel course comprising Pure Mathematics, Mechanics and Statistics. A growing number of students are choosing A Level Further Mathematics each year, as well. This is a direct consequence of our improved attainment at GCSE where last year 29% of all grades in Mathematics were at grades 7-9. Our most able students have the opportunity to participate in the UK Mathematical Trust Challenges and team events.

Students' learning is supported through the provision of appropriate text-based resources as well as a wide range of additional resources, which support teaching and learning. In terms of ICT, effective use is made of Autograph, Geometer's Sketchpad, MyMaths and WhiteboardMaths in addition to specialised Edexcel software, including ActiveLearn. All classrooms have a networked computer with an interactive Smartboard.

The Mathematics team works closely with each other, sharing good practice and regularly engaging in collaborative planning. The team is energetic and committed to ensuring that all students achieve their potential and make excellent progress. The importance of on-going professional development is recognised and valued and the team always makes and takes opportunities to benefit from professional learning.

Job Description

Purpose of the Post: To act as the lead professional for Mathematics in a College.

Accountable to: Head of College

PRINCIPAL ACCOUNTABILITIES

Curricular Leadership

1. To teach an agreed timetable, ensuring the highest quality provision for students.
2. To prepare and deliver effective lessons, ensuring regular assessment informs all aspects of planning.
3. To coordinate and monitor the delivery of Mathematics across an 11-16 College.
4. To lead the development of the highest quality of learning resources for Mathematics.
5. To contribute fully to collaborative development and improvement within the subject area, College and Collegiate.
6. To contribute generally to the development of excellent Mathematics teaching.

Pastoral Leadership

1. To be a form tutor within the College, monitoring and supporting the academic and social development of members of a Tutor Group.
2. To assist the Head of the College on a day to day basis in ensuring the highest levels of care for students and to undertake duties at the direction of the Head of College.
3. To promote and safeguard the welfare of all children and/or young people for whom you are responsible or with whom you come into contact with.

Professional Leadership

1. To participate in all appraisal processes and carry out appraisal functions as directed by the Head of College.
2. Through line management arrangements, ensure professional developments needs are identified and addressed.
3. To provide professional leadership to Mathematics Teachers within the College teams.
4. To liaise with the Director of Mathematics.

Person Specification

Qualifications
Good honours degree
Qualified Teacher Status
Further professional learning & development
Experience
Effective working with young people of a range of ages and abilities
Evidence of making an effective contribution to a team
Working with parents
Skills and Attributes
Ability to deliver high quality learning over time to all students in the subject area
Ability to be an effective Tutor
Ability to lead, motivate and inspire a team
Capacity to work alongside colleagues, coaching and advising in order to improve performance
Ability to quickly establish and maintain positive relationships with students, staff and families
Understanding of safeguarding issues and promoting the welfare of children and young people
Well-developed communication skills, including high level of written and oral literacy and competent ICT use
Suitability to work with children
Potential for professional progression
Commitment to extra-curricular activities

***The Collegiate Trust* is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.**

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the *Disclosure and Barring Service*.

Appointment will be dependent upon further health, medical and attendance checks.

Staff Benefits

The Collegiate Trust is an exciting, fast-paced group of schools committed to progress, collaboration and excellence for all staff and students alike. We are a dynamic and expanding trust of seven schools (two secondaries with Sixth Form provision, and five primaries) with numerous and diverse career opportunities for both new and existing staff.

All staff and governors, at every level of their career, in both teaching and business support functions, have an equal entitlement to Continuous Professional Development (CPD). This promotes, develops and supports staff in their shared commitment to lifelong learning. Results are reviewed and evaluated regularly in order to support further development of our CPD programme and drive constant improvement.

Through expert facilitation, Trust-wide collaboration, inter-school networking, and our extensive CPD programme, every member of staff has the opportunity to make substantial contributions to the development of the curriculum, pedagogy and delivery of business services, whilst improving their own prospects of career progression. We are committed to:-

- facilitating **career progression**
- offering **excellent professional development**
- providing **opportunities to lead**
- extending **support from Trust experts**
- developing **collaborative opportunities** to generate new and next practice

Other tangible benefits of working within a TCT school include¹:-

- ✓ Exceptional performance rewards
- ✓ Two-Week October Half Term (instead of 5 INSET days)
- ✓ Well-equipped Staff Rooms and Work Rooms in each College
- ✓ Excellent learning resources in classrooms
- ✓ Cutting-edge technology provision
- ✓ Staff Diner (delicious hot and cold meals every day)
- ✓ Free use of Fitness Suite
- ✓ Other fitness and wellbeing activities, e.g. Staff Football, Yoga, Spin, Staff Choir
- ✓ Free Flu Vaccination available
- ✓ Free Microsoft Office apps
- ✓ Potential for rapid pay progression on The Collegiate Trust scale
- ✓ Contribution to cost of Masters in Education
- ✓ A designated delivery partner for the National Professional Qualifications (NPQs)
- ✓ In partnership with St Mary's University, facilitating the delivery of the *MA Education, Leading Innovation and Change*

Individuals who are successful in their application to The Collegiate Trust join us at an exciting time. In return for the opportunity to be part of our Trust, we ask that all joining members of staff share in our vision of "Exceptional Education For All" and are motivated to work continuously towards developing their own professional excellence.

¹ At the time of publication, not all benefits available at every TCT school.

How to find us

By Car

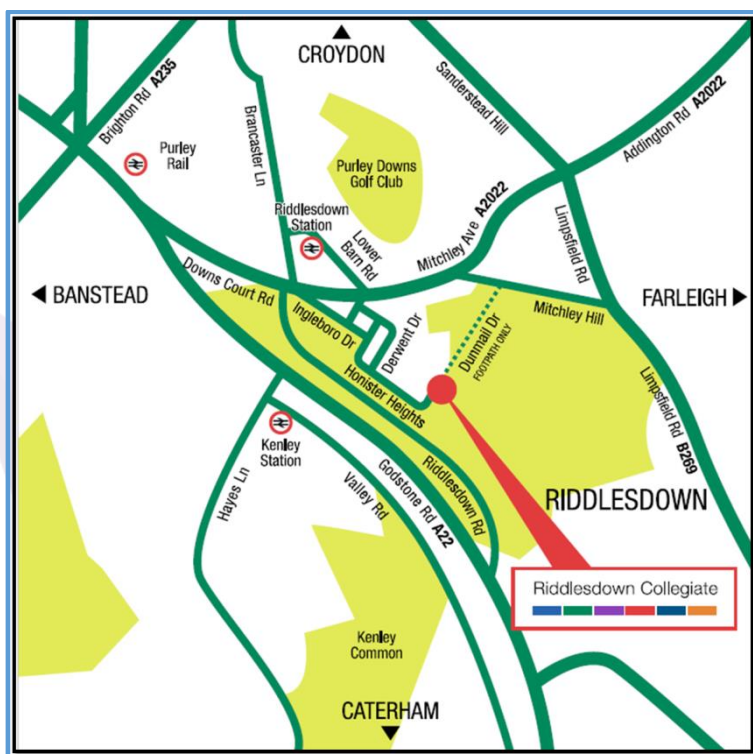
Please see the map.
M25 J6 or J7 are 10-15 minutes drive.
Parking is available on and off site.

By Train

A direct train from Victoria to Riddlesdown station takes 24 minutes. Riddlesdown station is a short walk from the school. Kenley station is also a short walk from the school, over the common. Kenley has direct trains from Victoria and London Bridge. More frequent trains run from Purley Station, where a 412 bus can be taken to Lower Barn Road, leaving a 10 minute walk.

By Bus

On routes 407, 412, 612.



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