



The Collegiate Trust
Exceptional Education for All

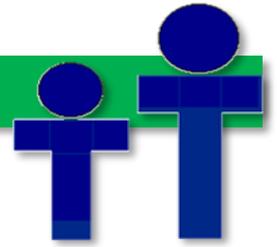
SEN Class Teacher

Information for Applicants

Academy	Gilbert Scott Primary School, Croydon
Required	1 st September 2021
Salary	TCT1 £29,915 – TCT11 £41,136 (Comparable to MPS)
Closing Date	Wednesday, 19 th May 2021
Interviews	Week commencing 24 th May 2021



Welcome



Dear Applicant

I am delighted that you are interested in the post of Enhanced Learning Provision Teacher. We are looking for an individual who has a passion for working with special needs children. High quality and well-supported staff are crucial for the success of our children and we are able to offer a comprehensive professional development package to ensure that they are provided with the best possible teaching and support.

Gilbert Scott first opened in 1949 and is an established and important part of our local community. We are a mainstream school with an Enhanced Learning Provisions for 16 children with moderate leaning difficulties, who have a range of needs including autistic spectrum disorder and downs syndrome. All our pupils at Gilbert Scott are well motivated and a pleasure to work with and our staff are hardworking and want the very best for our pupils. Our aim is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our pupils.

Gilbert Scott joined The Collegiate Trust in September 2018. The Collegiate Trust has a clear vision to deliver exceptional education for all. Our facilities enable us to provide the best learning environment and experiences for our pupils and it is the combination of these factors that leads to the improving standards at our school and the enviable reputation that The Collegiate Trust has built.

Whether you are at the very beginning of your career or are looking to develop your experience, a school within *The Collegiate Trust* is a great place for professional growth. NQTs benefit from a focused induction period, prior to appointment, and a well-established programme of support throughout the year, whilst more experienced colleagues have many opportunities to develop skills and extend their professional learning through an extensive and varied programme of professional development. Our aim in all appointments is to appoint colleagues who will share our aspirations and make a major contribution to building the best life chances for our pupils.

I hope that this information pack will help you to learn more about our school and that you will be excited about the prospect of joining our excellent team. You will find a good deal of information on our school and Trust websites to support your thinking about an application.

I would be delighted to receive an application from you. To submit an application, please complete the form on the Trust website <https://tct-academies.org/vacancies/> attaching where requested a statement of no more than two sides of A4, identifying clearly how you meet the person specification. No CV's accepted.

If you have any further questions about this post or would like to arrange a visit prior to the interview day, please feel free to phone us on 020 8657 4722.

Kind regards

Yours sincerely

Paul Thomas

Paul Thomas
Principal

Key Information

Gilbert Scott Primary is a 1 form entry school set on a spacious and attractive site with an on-site swimming pool. We have excellent transport links into Croydon via the tram and bus services.

Teachers	12
Education Support	20
Administration	2
Premises	1

Our school benefits from a talented and highly committed team of staff, with a strong combination of experienced and newer colleagues.

The development of staff is a key feature of our work and we collaborate closely with other local schools and look forward to working across our Trust.

Nursery	14
Reception	21
Year 1	22
Year 2	24
Year 3	28
Year 4	16
Year 5	19
Year 6	27
Total	171

We have achieved the Inclusion Quality Mark since 2009.

Our focus is to continue building a high-quality practice to deliver good progress in every year group.

Our talented team of staff and governors all work together to make learning fun and purposeful for the pupils.

The attitudes and behaviour of our pupils are excellent and they see the school as a safe, welcoming and nurturing environment.

Principal	Paul Thomas
Deputy Head	Bernadette Wakefield
SENCO	Janet West
Pupil & Family Support	Anne Robinson
School Business Manager	Tina Simpson

You can find out more information about our school, and our Trust at the following websites:

www.gilbert-scott.org www.tct-academies.org



Information about *The Collegiate Trust (TCT)*

TCT has grown out of *Riddlesdown Collegiate*, an **outstanding** (OFSTED, May 2016) secondary school in Croydon with almost 2000 students and over 200 staff; in 2017 Riddlesdown was awarded the *World Class Status Quality Mark*. *Gossops Green Primary*, in Crawley, was the next school – and the first primary – to join the Trust, followed by *Waterfield Primary* (also in Crawley) on 1st March 2018, *The Quest Academy* on 1st June 2018, and *Courtwood Primary* and *Gilbert Scott Primary* on 1st September 2018.

TCT educates over 4200 children and young people from nursery up to 18 years of age. The responsibility that places on us is huge, but we are excited by the positive impact we already have on the lives of so many. We also employ almost 600 staff and recognise our responsibilities as an employer in looking after the great people who work with us. Our work in developing pedagogy is built on the very best classroom practice and we are driven by our determination to make a difference to our pupils and students; we want each of them to get a great education as a result of attending one of our academies.

Each academy within the Trust is supported centrally by our team of *Directors of School Improvement* on teaching and learning issues, the *Chief Operating Officer, Chief Finance Officer & HR Manager* on business management and HR issues, the *Governance Manager*, and the *CEO* on wider leadership issues; the Director of IT leads the strategic development of this work across the Trust, with support on data and tracking also coming from the *Management Information & Data Team*. This complements rather than replaces in-school functions and allows the Principal and LGB to operate with a high level of autonomy in delivering the highest standards in their school. The LGB works to a *Scheme of Delegation* approved by the Trust's *Board of Directors*.

Our Values

We encourage our children to be active members of the school community and always give 100% to what they do. Our values are:

Unity
Respect
Responsibility
Perseverance
Aspiration
Excellence

At Gilbert Scott each pupil has a right to the following:

- A right to learn
- A right to be safe
- A right to be treated fairly
- A right to be happy
- A right to be listened to

Each class will spend time discussing with their class teacher, the responsibilities that they have alongside these rights.

Schedule for Appointment

Advert **Tuesday, 4th May 2021**

Closing Date **Wednesday, 19th May 2021**

Invitation to Interview **Thursday 20th May 2021**

Interview **Week beginning 24th May 2021**

Purpose of Post: To teach all areas of the primary curriculum, taking responsibility for the progress of the pupils and contributing fully to the life of the school.

Reporting to: SENCO

Responsible for: The pupils in your charge, all pupils in the school and Teaching Assistants

Job Summary

Responsible for the education and welfare of designated classes and groups of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the school's aims, objectives and schemes of work and schools policies and to fulfil the Professional Standards for Teachers in England. To share in the corporate responsibility for the wellbeing and pastoral care of all pupils and to carry out any reasonable instructions given by the Principal and SENCO.

Duties and Responsibilities

Teaching and Learning

- Have clear intentions for children's learning and to use knowledge of school policy and National Curriculum requirements to plan differentiated work to meet the needs of individuals and groups promoting progression, continuity and quality of learning.
- Use of variety of suitable teaching and learning styles and to communicate clear learning objectives and expectations
- Use relevant classroom management strategies to ensure that a purposeful environment for teaching and learning can take place
- Organise and maintain a stimulating working environment appropriate for the range of activities taking place
- Ensure that resources are organised and readily available to promote learning

Management of People and Pupils

- Support behaviour taking into account the personal, social and emotional needs of pupils
- Establish and maintain a positive regard towards both pupils and staff
- Work as a member of a team, planning co-operatively, sharing information ideas and expertise
- Consult and plan with multi agency colleagues as appropriate
- Establish good relationships with parents and carers to promote pupil learning and development

Evaluation and Quality

- Consistently and accurately assess pupils' attainment in English, Maths and Science
- Monitor and assess pupils' work and use assessment data effectively to inform planning and identify individual needs. Use these assessments to set appropriate targets
- Keep effective and in-depth record of pupil progress and report overall achievements in line with school policy and statutory requirements
- Write a report for Annual Review
- Gather evidence of work for the purposes of moderation

Management and administration

- Attend and lead assemblies as required
- Supervise pupils in the playground and at lunch according to the rota
- Attend weekly staff meetings

Professional development

- Attend school based in-service training
- Deliver in-service training to colleagues as appropriate
- Take an active part in identifying and working on own professional development needs

Whole-School responsibilities

- Have regard for safeguarding and promoting the welfare of children and young people and to follow child protection procedures adopted by the school's safeguarding policies
- Maintain good order among pupils and safeguard their health and safety
- To follow all school policies, guidelines and procedures
- To contribute to the school improvement planning and school self-evaluation process as appropriate
- Offer the pupils an excellent model of good relationships, attitudes and behaviours
- Participate in the performance management process agreed in school, in line with national guidelines
- To play a full and active part in the life of the school

Person Specification

The Collegiate Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the *Disclosure and Barring Service*. Appointment will be dependent upon further health, medical and attendance checks.

Qualifications

Qualified Teacher Status

Qualification in the education of children with Special Needs

Experience

Evidence of working with KS1, KS2 and pupils with Special Educational Needs

Evidence of making an effective contribution to a team

Skills & Attributes

Ability to deliver high quality learning over time to all pupils in a class

Ability to provide effective pastoral care

Capacity to work alongside colleagues, contributing effectively to a team

Ability to quickly establish and maintain positive relationships with pupils, staff and families

Understanding of safeguarding issues and promoting the welfare of children and young people

Well-developed communication skills, including high level of written and oral literacy and competent ICT use

Ability to work successfully with multi-agencies

Potential for professional progression

Commitment to extra-curricular activities

Fulfil the professional standards for Teachers in England

Knowledge

Experience of current good practice and curriculum developments in special and mainstream provision

Knowledge of early child development

Knowledge of successful practice in teaching SEN pupils including those on the autistic spectrum & MLD

Knowledge/interest in at least one curriculum area

Effective use of ICT to support high quality learning

Personal Skills

Ability to generate enthusiasm for new ideas in both pupils and staff and inspire other with confidence

Ability to communicate effectively to groups and individuals, both orally and in writing

Able to demonstrate a flexible approach to a variety of issues and an ability to listen to others

Ability to analyse situations and to help to implement realistic solutions

Ability to provide advice and guidance to parents in a positive and clear manner

Able to remain calm when working under pressure

Philosophy

Expectation of high pupil achievement

Commitment to the provision of high-quality education and pastoral care for all pupils

Evidence of understanding and commitment to equality of opportunity and respect for pupils' individual differences

Commitment to parental partnership in education and developing links between school, home and the community

Be aware of the key school policies and procedures, especially Health and Safety, Child Protection, Data Protection and School Development Plan

How to Find Us



By Tram:

Route 3 (New Addington - Wimbledon) - to Gravel Hill Tram Stop and walk up the alleyway alongside the field (commonly known as *Conker Alley*). Follow the path to your right and Gilbert Scott Primary School is the second school on your right after *Red Gates School*.

By Bus:

466, 130 — to Gravel Hill Tram Stop/Addington Park and walk up the alleyway alongside the field (commonly known as *Conker Alley*). Follow the path to your right and Gilbert Scott Primary School is the second school on your right after *Red Gates School*.

64, 359 — to *John Ruskin College* on Selsdon Park Road and walk up Farnborough Avenue.

Gilbert Scott Primary School
Farnborough Avenue, Croydon, CR2 8HD

☎ 020 8657 4722

✉ admin@gilbert-scott.org

💻 www.gilbert-scott.org