



ADDITIONAL APPOINTMENTS AT GOVERNANCE LEVELS

The Collegiate Trust has grown from two to six academies across Croydon and Crawley in the last year, and is now delivering high quality learning to over 4000 pupils and students, employing almost 600 staff and with an annual income of almost £22m. As a result we are looking to make further appointments to our group of *Members* and *Board of Directors / Trustees*. We would expect all of our Members and Directors to get to know each of our academies through formal and informal visits; however, the key functions of Members and Directors are carried out through formal meetings.

Members

The Members of the Trust act as the guardians of our aims, ambitions and work. They have delegated to a *Board of Directors* the running of the Trust, and evaluate and hold to account that Board for their work. Members meet on three occasions each year, as well as attending the annual *Governance Development Day* which brings together colleagues from all levels of governance within the Trust, and getting to know our academies through formal and informal visits.

Members should have high level strategic experience, which does not need to be in education, and an understanding of how Boards in either education, charity or business operate effectively.



Directors / Trustees



The Directors of the Trust oversee the strategic development of the organisation and monitor the impact of our work; in particular they hold to account the CEO for the standards achieved across our academies, and for the financial performance of the Trust. Directors meet together on at least six occasions in the year, and sit on either our *Audit & Finance Committee*, or our proposed *Standards Committee*. The Board of Directors has agreed a *Scheme of Delegation* for each academy, through which many of the legal and statutory responsibilities are delivered though the *Local Governing Body* of each academy; however, the Board remains the accountable and responsible body for the work of all academies.

Our Board of Directors has a good range of experience within and beyond the education sector; as we appoint new Directors we are looking to consider individuals with expertise in one or more of the following:

- Financial management
- Education
- Organisational development
- Human resources

If you are interested in applying to become a Member or Director of The Collegiate Trust, please complete the attached application form and return to the Governance Manager at sara.scott@tct-academies.org by Friday 8th March 2019. To find out more about our work go to www.tct-academies.org.



APPLICATION FOR APPOINTMENT AS A MEMBER OR DIRECTOR AT THE COLLEGIATE TRUST

Last Name	
First Name(s)	
Title	
Known as	
Date of Birth	

Address	
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Home Telephone	
Mobile Telephone	
Email Address	
Position applying for	

Please detail any involvement or connection with schools, either now or in the past (apart from your own schooling):

Please provide some brief background details as to why you wish to become a Member / Director. Please let us know what skills or experience you would be able to bring to The Collegiate Trust.

REFERENCES:

Two personal references are required for your application, both of which will be asked to comment on your suitability to become a Member/Director. Neither referee should be a member of your family. Wherever possible referees are contacted by e-mail.

Last Name		
First Name(s)		
Title		
Address		
Telephone		
E-mail		
Position/ Relationship		

DECLARATION:

I declare that I am not disqualified from serving within an education environment and that:

- **I am** aged 18 or over at the date of this election or appointment
- **I am not** a person who is detained under the Mental Health Act 1983
- **I am not** disqualified from being a company director
- **I am not** the subject of a bankruptcy restrictions order or an interim order
- **I do not** have an individual voluntary arrangement to pay off debts with creditors
- **I have not** had my estate sequestrated and the sequestration has not been discharged, annulled or reduced
- **I have not** been removed from the office of a trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body
- **I am not** included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted
- **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school
- **I am not** disqualified from working with children
- **I do not** have an unspent conviction for an offence involving dishonesty or deception
- **I have not**, in the last five years, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine
- **I have not**, in the last twenty years, been convicted as aforesaid of any offence and has had passed on me a sentence of imprisonment for a period of not less than two and a half years
- **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years
- **I have not** been fined, in the last five years, for causing a nuisance or disturbance on education premises
- **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

INFORMATION:

The information we gather on this form will be held for the duration of the time you serve as a Governor, should you be successful in your application. Should you be unsuccessful, the information will be deleted from our system.

Please sign below that:

- a. The information I have given in this application is correct to the best of my knowledge.
- b. I am happy for the referees listed above to be approached.
- c. I have read and understood the above Declaration

Signed:

Date:

POLICE ACT 1997 (Part V) – CRIMINAL RECORDS CHECKS

Governors are asked to complete a Disclosure Application to enable a check to be carried out by the Disclosure & Barring Service (DBS). Failure to comply with this request or an unsatisfactory result from the check will mean the immediate termination of your appointment.