Re	egistered number: 08058921 (England and Wales)
THE COLLEGIATE TRUST (FORMERI ACADEMY	
(A company limited	by guarantee)
ANNUAL REPORT AND EIN	
ANNUAL REPORT AND FIN	ANCIAL STATEMENTS
FOR THE YEAR ENDED	31 AUGUST 2016

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# REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2016

#### Members

Mr P Khan

#### **Trustees**

Mr P Khan, Chair
Mr G H Smith, Chief Executive & Accounting Officer
Mr M Whittaker
Mr C Hotham
Mr D Clarke, Staff Trustee (appointed 9 October 2015)
Mrs S Moys (appointed 9 October 2015)
Mr P Hogan (appointed 20 December 2015)
Mr K Beattie (appointed 2 March 2016)
Mrs K Myring (resigned 9 October 2015)
Mrs J Aarons (resigned 9 October 2015)
Mr A Cameron, Staff Trustee (resigned 9 October 2015)

#### Company registered number

08058921

#### Company name

The Collegiate Academy Trust

#### Registered office

Honister Heights, Purley, Surrey, CR8 1EX

#### Company secretary

Mr D Clarke

#### Chief executive officer

Mr G H Smith

#### Senior management team

S Dey, Principal D Clarke, Business Manager K Turner, Vice Principal R Moorhouse, Vice Principal D Wilkinson, Vice Principal

#### Independent auditor

Bayar Hughes & Co, 4 Green Lane Business Park, 238 Green Lane, New Eltham, London, SE9 3TL

#### REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2016

#### Advisers (continued)

#### **Bankers**

Lloyds Bank, 95 George Street, Town Centre, Croydon, CR9 2NS

#### Solicitors

Veale Wasbrough Vizards LLP, Barnards Inn, 86 Fetter Lane, London, EC4A 1AD

#### **Accountants and Internal Auditors**

Bayar Hughes & Co Ltd, 4 Green Lane Business Park, 238 Green Lane, London, SE9 3TL

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2016

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their report together with the audited financial statements of The Collegiate Academy Trust (the Academy Trust) for the year to 31 August 2016. The trustees confirm that the Trustees' Report and Financial Statements of the Academy Trust comply with the current statutory requirements, the requirements of the academy trust's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities," effective January 2015.

The annual report serves the purposes of both trustees' report and directors' report under company law.

#### STRUCTURE, GOVERNANCE & MANAGEMENT

#### a. Constitution

The Academy Trust is a charitable company limited by guarantee

The charitable company's Memorandum and Articles of Association are the primary governing documents of the academy trust.

The Trustees of The Collegiate Trust (formerly Riddlesdown Collegiate Academy Trust) are also the directors of the charitable company for the purpose of company law.

The charitable company is known as The Collegiate Trust.

Details of the Trustees who served during the year are included in the Reference and administrative details on page 1.

Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### b. Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### c. Method of recruitment and appointment of Directors

Members may by ordinary resolution appoint trustees to the board of The Collegiate Trust.

#### d. Policies and Procedures Adopted for the Appointment and Induction of Directors

The induction and training of Trustees will vary depending on the expertise and experience of the individual. All Trustees receive copies of all Governing Body meetings and will meet with key members of staff to gain an understanding of the Academy Trust. The Collegiate also purchases the Governor Training Scheme from the Local Authority and subscribes to the National Governors' Association.

#### e. PAY POLICY FOR KEY MANAGEMENT PERSONNEL

The SLT is made up of a Deputy Principal, Assistant Principal(s) and other senior staff as appropriate;

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2016

decisions on the size of the SLT and the associated pay ranges will be decided by the LGB, advised by the Principal. Deputies and Assistant Principals will be paid on a 5-point scale on the national Leadership Scale,

other than the Principal who is paid on a 7-point scale.

The Chief Executive, Head Teachers and Principals are decided by a committee of Directors or Governors as appropriate.

#### f. Organisational Structure

The Collegiate Trust was approved as a Multi Academy Trust on the 9th October 2015.

The Academy Trust consists of 3 Members who have appointed a Board of six trustees to which they have delegated the strategic leadership of the Trust. Each individual School within the Trust will have its own Local Governing Body with schemes od delegation in place detailing specific areas of authority.

#### g. Connected Organisations & related Party Relationships

The Collegiate Trust owns 100% of the share capital of The Collegiate Trust Trading Limited.

#### h. TRUSTEES' INDEMNITIES

The Academy Trust indemnifies trustees through Zurich Insurance at a cost of £1,219 (including Insurance Premium tax at 6%).

#### Objectives and Activities

#### a. Objectives, Strategies & Activities

The Collegiate Trust exists to improve education in Croydon and Crawley for children and young people up to the age of 18, thereby preparing them from an early age for success – in school, at university, in ambitious careers and throughout a fulfilling life. We are building a local partnership of six schools for all ages over the next five years which will work collaboratively to deliver Exceptional Education for All.

Such an exceptional education values and delivers wonderful academic learning and progress, but puts right alongside this the development of wider skills and qualities that come through a balanced focus on creative, cultural and active learning; it is driven by a strong Local Governing Body, under our clear Trust framework, and delivered by an expert Head Teacher and team of teachers and support staff. The successful learners developed by our schools become confident individuals and responsible citizens in our modern British Society.

#### b. Public Benefit

The trustees have given careful consideration to the Charity Commissions general guidance on public benefit and believes it has conducted the academy trust's business in accordance with the highest standards of integrity, probity and openness.

#### STRATEGIC REPORT

#### a. Key Financial Performance Indicators

Riddlesdown Collegiate received an Outstanding inspection outcome from OFSTED in 2016.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2016

Directors have not set any specific financial targets beyond the requirement that the financial position is reviewed regularly and the Trust does not operate a deficit budget. The key performance measures are non-financial and are detailed in the Collegiate Development Plan.

#### b. Achievements and Performance

The Collegiate Trust was a single school Multi Academy Trust with a primary school joining the Trust on 1st November 2016.

The secondary school in the trust is Riddlesdown Collegiate and it's strategic plan identifies 3 main drivers;

- Student achievement & standards
- Staff performance and development
- Business planning and management

#### Financial review

#### a. Going Concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust's has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

#### b. Financial & Risk Management Objectives

The trustees regularly monitor reserves to ensure that the academy trust has sufficient funds to meet all of its obligations and that there is no disruption to the education of students. The trustees have assessed risk to which the academy trust is exposed, in particular those related to the specific teaching and safeguarding of students and staff. They have in place a detailed risk register with control measures and action plans in place in order to minimise risk.

#### c. Principal Risks & Uncertainties

The trustees have considered the principal risks that the academy trust could potentially be exposed to. A central risk register has been prepared and is reviewed regularly by trustees, which will allow the academy trust to identify and respond quickly to any risks.

#### d. Reserves Policy

The academy trust does not have a formalised policy on reserves. Levels of reserves are reported to trustees on a regular basis to ensure that there are sufficient levels to meet all future obligations and to not build up excessive reserve levels.

Should the academy trust seek to place funds into any longer-term investments, the Board of Trustees would be responsible for making such decisions.

#### e. Financial review

We receive our income from a number of different sources. The majority of our income comes from central

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2016

government via the Education Funding Agency who provide us with a grant, based largely on our student numbers to cover our staffing and other general running costs. The EFA may also provide us with additional grants which are earmarked for specific purposes, such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils. These appear in the financial statements as DfE/EFA grants. Such income is collectively referred to as Restricted Funds. Other income is received from parents, as contributions for trips or other costs, or from third parties such banks for interest on our account balances, or from other who are charged for the use of our facilities. Such other income may be restricted or unrestricted depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the governors.

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub categorised between those which are available for spending at the discretion of the governors (Unrestricted Funds) and those which are subject to condition or restriction, (Restricted Funds). Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. In common with all academies and Local Authorities, our share of the Local Government Pension Scheme deficit must also be reflected in the financial statements, and as this is not a conventional liability, it does not need to be deducted from spendable funds.

As of 31 August 2016 the academy trust held funds of £59,298 (2015: £113,204) (excluding pension and fixed assets) and £830,839 (2015: £859,273) of general unrestricted funds. The academy trust's share of the LGPS pension scheme deficit at 31 August 2016 is £3,175,000 (2015: £2,013,000) (calculated by actuaries in accordance with FRS102).

The Fixed Asset fund of £23,909,951 (2015: £24,422,751) is not available for spending as it represents the net book value of fixed assets transferred from the predecessor school and subsequent additions and disposals thereto. Future depreciation will be charged against this fund.

#### f. Investments Policy

The academy trust currently has no other investments other than funds held in the academy trust's bank accounts.

#### g. Trading performance

The Collegiate Trust Trading Limited (formerly Riddlesdown Trading Limited) has had a successful year of trading. The results for the year were: turnover, £895,695; cost of sales, £680,378; net profit, £25,818.

#### PLANS FOR FUTURE PERIODS

#### a. Future Developments

The trust will continue to look to grow and take on additional schools forming a two hub Trust based in Crawley and Croydon.

In the first year of the MAT the Trust will look to build capacity and develop systems to enable new schools joining the MAT to benefit from the expertise and economies that being part of a larger organisation can bring.

# TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2016

The academy trust has a five-year Strategic Plan (2015/2020) with the following strategic drivers:

- Strategic Driver 1 student development and achievement:
- Strategic Driver 2 staff performance and development
- Strategic Driver 3 growth, governance and management.

Deriving from this the academy trust prepares an annual Collegiate Development Plan (CDP) which for in 2015/2016 has set the following priorities:

- Priority 1 Quality of teaching, learning and assessment
- Priority 2 Outcomes for students.
- Priority 3 Personal development, behaviour and welfare
- Priority 4 Effectiveness of leadership and management.

#### **FUNDS HELD AS CUSTODIAN**

No funds are held as custodian trustees on behalf of others by the academy trust.

#### AUDITOR

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable group's auditors are unaware, and
- that trustees have taken all the steps that ought to have been taken by trustees in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

#### **AUDITORS**

The auditors, Bayar Hughes & Co, were appointed during the period and have indicated their willingness to continue in office. The Designated Trustees will propose a motion re-appointing the auditors at a meeting of the Trustees.

This report was approved by order of the board of trustees as the company directors, on 13 December 2016 and signed on its behalf by:

Mr P Khan, Chair of Trustees

#### **GOVERNANCE STATEMENT**

#### SCOPE OF RESPONSIBILITY

As trustees, we acknowledge we have overall responsibility for ensuring that The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the CEO, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

#### GOVERNANCE

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 7 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr P Khan, Chair	7	7
Mr G H Smith, Chief Executive & Accounting Officer	7	7
Mr M Whittaker	5	7
Mr C Hotham	6	7
Mr D Clarke, Staff Trustee	6	7
Mrs S Moys	5	7
Mr P Hogan	3	4
Mr K Beattie	4	4

#### REVIEW OF VALUE FOR MONEY

As Accounting Officer, the CEO has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- Reviewing staffing costs and identifying where savings can be made through natural wastage.
- A review of stationery expenditure by tendering with current suppliers to ensure that the Trust receives the best possible price.
- Reviewing current market conditions to ensure that the best energy prices are obtained.

#### **GOVERNANCE STATEMENT (continued)**

#### THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) for the year to 31 August 2016 and up to the date of approval of the annual report and financial statements.

#### CAPACITY TO HANDLE RISK

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks, that has been in place for the year to 31 August 2016 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### THE RISK AND CONTROL FRAMEWORK

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the trustee with financial responsibility of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Directors has considered the need for a specific internal audit function and has decided to appoint not to appoint an internal auditor. However, the trustees have appointed Bayar Hughes & Co, the external auditor, to perform additional checks.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. On a termly basis, the internal auditor's report to the Board of Trustees on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

#### **REVIEW OF EFFECTIVENESS**

As Accounting Officer, the CEO has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the

#### **GOVERNANCE STATEMENT (continued)**

development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Bayar Hughes & Co and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 13 December 2016 and signed on their behalf, by:

Mr P Khan Chair of Trustees Mr G H Smith Accounting Officer

#### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) I have considered my responsibility to notify the academy trust board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2015.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

Mr G H Smith Accounting Officer

Date: 13 December 2016

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2016

The Directors (who act as governors of The Collegiate Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with the Annual Accounts Direction published by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies' Accounts Direction 2015 to 2016;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any
  material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company and the group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company and the group applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable group's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 13 December 2016 and signed on its behalf by:

Mr P Khan Chair

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF THE COLLEGIATE TRUST (FORMERLY RIDDLESDOWN COLLEGIATE ACADEMY TRUST)

We have audited the financial statements of The Collegiate Trust for the year ended 31 August 2016 which comprise the group Statement of financial activities, the group and academy Balance sheets, the group Cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

This report is made solely to the Academy Trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy Trust's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITOR

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the Academy Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Academy Trust's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

 give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2016 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF THE COLLEGIATE TRUST (FORMERLY RIDDLESDOWN COLLEGIATE ACADEMY TRUST)

- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

#### OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Trustees' report, incorporating the Group strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable academy has not kept adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable academy financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Bayar Chakarto FCCA (Senior Statutory Auditor)

for and on behalf of

Bayar Hughes & Co Ltd Statutory auditors

4 Green Lane Business Park 238 Green Lane New Eltham London SE9 3TL

Date: 13 December 2016

# INDEPENDENT REPORTING AUDITORS' ASSURANCE REPORT ON REGULARITY TO THE COLLEGIATE TRUST (FORMERLY RIDDLESDOWN COLLEGIATE ACADEMY TRUST) AND THE EDUCATION FUNDING AGENCY

In accordance with the terms of our engagement letter dated 23 August 2016 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by the Academy Trust during the year 1 September 2015 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to the Academy Trust and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Academy Trust and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy Trust and the EFA, for our work, for this report, or for the conclusion we have formed.

# RESPECTIVE RESPONSIBILITIES OF THE ACADEMY TRUST'S ACCOUNTING OFFICER AND THE REPORTING AUDITORS

The accounting officer is responsible, under the requirements of the Academy Trust's funding agreement with the Secretary of State for Education dated 29 May 2012 (as updated on 2 November 2015), and the Academies Financial Handbook from 1 September 2015, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### APPROACH

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by the EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

# INDEPENDENT REPORTING AUDITORS' ASSURANCE REPORT ON REGULARITY TO THE COLLEGIATE TRUST (FORMERLY RIDDLESDOWN COLLEGIATE ACADEMY TRUST) AND THE EDUCATION FUNDING AGENCY (continued)

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

The work undertaken to draw our conclusion includes: -

- A review of the conclusion reached on regularity and propriety in the year, including the action taken in respect of points raised in the audit management letter.
- A review of minutes of the Governing Body and its key sub-committee;
- Checking a sample of expenditure transactions to ensure that they do not contravene the funding agreement and have been authorised in accordance with the Academy's financial procedures and/or the Academies Financial Handbook, and
- Evaluating and documenting internal controls and testing their application by walk through.

#### CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2015 to 31 August 2016 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Bayar Hughes & Co Ltd

Reporting Accountants

4 Green Lane Business Park 238 Green Lane New Eltham London SE9 3TL

Date: 13 December 2016

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2016

		Unrestricted	Restricted	Restricted fixed asset	Total	Total
Service States States States		funds	funds	funds	funds	funds
		2016	2016	2016	2016	2015
	Note	£	£	£	£	£
INCOME FROM:						
Donations and capital grants	2	31,199		-	31,199	5,670
Charitable activities	3	-	10,059,764	-	10,059,764	10,105,271
Other trading activities	4,5	1,219,685	-		1,219,685	762,099
Investments	6	<u>768</u>	916		1,684	1,935
TOTAL INCOME		1,251,652	10,060,680	-	11,312,332	10,874,975
EXPENDITURE ON:						
Raising funds	5	439,649	_		439,649	308,996
Charitable activities	-	640,437	10,324,003	621,382	11,585,822	10,807,101
TOTAL EXPENDITURE	8					
		1,080,086	10,324,003	621,382	12,025,471	11,116,097
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS Transfers between Funds	19	171,566 (200,000)	(263,323) 91,418	(621,382) 108,582	(713,139) -	(241,122)
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(28,434)	(71,905)	(512,800)	(713,139)	(241,122)
Actuarial gains/(losses) on defined benefit pension schemes	25		(1,044,000)		(1,044,000)	25,000
NET MOVEMENT IN FUNDS		(28,434)	(1,215,905)	(512,800)	(1,757,139)	(216,122)
RECONCILIATION OF FUNDS	:					
Total funds brought forward		859,273	(1,899,797)	24,422,751	23,382,227	23,598,349
TOTAL FUNDS CARRIED FORWARD		830,839	(3,115,702)	23,909,951	21,625,088	23,382,227

**REGISTERED NUMBER: 08058921** 

CONSOLIDATED BALANCE SHEET AS AT 31 AUGUST 2016					
	Note	£	2016 £	£	2015 £
FIXED ASSETS Tangible assets	15		23,909,951		24,422,751
CURRENT ASSETS Stocks	16	6,116		8,244	
Debtors	17	272,785		333,932	
Cash at bank and in hand		1,310,498		1,440,790	
		1,589,399		1,782,966	
CREDITORS: amounts falling due within one year	18	(699,262)		(810,489)	
NET CURRENT ASSETS			890,137		972,477
TOTAL ASSETS LESS CURRENT LIABIL	ITIES		24,800,088		25,395,228
Defined benefit pension scheme liability	25		(3,175,000)		(2,013,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES			21,625,088		23,382,228
FUNDS OF THE ACADEMY					
Restricted income funds: Restricted income funds	19	59,298		113,204	
Restricted fixed asset funds	19	23,909,951		24,422,751	
Restricted income funds excluding pension liability		23,969,249		24,535,955	
Pension reserve		(3,175,000)		(2,013,000)	
Total restricted income funds			20,794,249		22,522,955
Unrestricted income funds	19		830,839		859,273
TOTAL FUNDS			21,625,088		23,382,228

The financial statements were approved by the Trustees, and authorised for issue, on 13 December 2016 and are signed on their behalf, by:

Mr P Khan, Chair of Directors

The notes on pages 21 to 42 form part of these financial statements.

**REGISTERED NUMBER: 08058921** 

LIKED	NOMBER: 000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
ACADEMY BALANCE SHEET AS AT 31 AUGUST 2016						
Note £ £ £						
15		23,909,951		24,422,751		
17	382,392		406,064			
	1,128,647		1,326,024			
	1,511,039		1,732,088			
18	(655,246)		(769,126)			
		855,793	9	962,962		
TIES		24,765,744		25,385,713		
25		(3,175,000)	4	(2,013,000)		
		21,590,744		23,372,713		
19	59,298		113,204			
19	23,909,951		24,422,751			
	23,969,249		24,535,955	透		
	(3,175,000)		(2,013,000)			
		20,794,249		22,522,955		
19		796,495		849,758		
	Note  15  17  18  19  19	Note £  15  17	Note £ 2016 Note £ 23,909,951  17 382,392	Note £ £ £ £  15 23,909,951  17 382,392 406,064		

The financial statements were approved by the Trustees, and authorised for issue, on 13 December 2016 and are signed on their behalf, by:

21,590,744

P Khan

**Chair of Trustees** 

**TOTAL FUNDS** 

The notes on pages 21 to 42 form part of these financial statements.

23,372,713

#### CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2016

	Note	2016 £	2015 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	21	(90,396)	20,101
Cash flows from investing activities: Dividends, interest and rents from investments Purchase of tangible fixed assets	<u> </u>	1,600 (108,581)	1,935 (539,599)
Net cash used in investing activities		(106,981)	(537,664)
Change in cash and cash equivalents in the year		(197,377)	(517,563)
Cash and cash equivalents brought forward	_	1,326,024	1,843,587
Cash and cash equivalents carried forward	22	1,128,647	1,326,024

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation of financial statements

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) constitutes a public benefit entity as defined by FRS 102.

The Statement of financial activities (SOFA) and Balance sheet consolidate the financial statements of the academy and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

No separate SOFA has been presented for the academy alone as permitted by section 408 of the Companies Act 2006.

#### 1.2 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Department for Education where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Department of Education and the Education Funding Agency.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 1. ACCOUNTING POLICIES (continued)

#### 1.3 Income

All income is recognised once the academy trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of financial activities in the period in which it is receivable, where there is certainty of receipt and it is measurable.

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the academy's educational operations, including support costs and costs relating to the governance of the academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 1. ACCOUNTING POLICIES (continued)

#### 1.5 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.6 Basis of consolidation

The financial statements consolidate the accounts of The Collegiate Trust (Formerly Riddlesdown Collegiate Academy Trust) and all of its subsidiary undertakings ('subsidiaries').

The academy has taken advantage of the exemption contained within 408 of the Companies Act 2006 not to present its own Income and expenditure account.

The income and expenditure account for the year dealt with in the accounts of the academy was £NIL (2015 - £NIL).

#### 1.7 Turnover

Turnover comprises revenue recognised by the academy in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

#### 1.8 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### ACCOUNTING POLICIES (continued)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold buildings

2% Straight line

Plant and machinery Motor vehicles

20% Reducing balance 25% Reducing balance

Fixtures and fittings

20% Reducing balance

Freehold Improvements Computer equipment

2% Straight line 25% Straight line

#### 1.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the academy; this is normally upon notification of the interest paid or payable by the Bank.

#### 1.10 Operating leases

Rentals under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

#### 1.11 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

#### 1.12 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.13 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 1. ACCOUNTING POLICIES (continued)

#### 1.14 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are recognised when the academy trust has an obligation at the reporting date as a result

of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### 1.15 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The academy trust is registered for VAT and is able to recover input tax paid in respect of some, but not all, of its taxable supplies. Where VAT cannot be recovered, it is included with the cost to which it relates on the SOFA.

#### 1.16 Pensions

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 25, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 1. ACCOUNTING POLICIES (continued)

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses

#### 1.17 Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 25, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 2. INCOME FROM DONATIONS AND CAPITAL GRANTS

Unrestricted funds 2016	Restricted funds 2016	Restricted fixed asset funds 2016	Total funds 2016	Total funds 2015
£	£	£	£	£
31,199			31,199	5,670

In 2015, of the total income from donations and capital grants, £5,670 was to unrestricted funds and £NIL was to restricted funds

#### 3. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds 2016 £	Restricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
DfE/EFA grants				
General Annual Grant (GAG)	-	9,018,138	9,018,138	8,869,781
Other Dfe/EFA grants	-	637,061	637,061	962,816
Local Authority Grants	-	221,501	221,501	164,989
Educational activities	•	183,064	183,064	107,685
		10,059,764	10,059,764	10,105,271

In 2015, of the total income from charitable activities, £NIL was to unrestricted funds and £10,105,271 was to restricted funds.

#### 4. OTHER TRADING ACTIVITIES

**Donations** 

	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	2016	2016	2016	2015
	£	£	£	£
Catering	657,818		657,818	242,611
Lettings		-	-	13,898
School fund	14,325	-	14,325	18,289
School trips, etc.	304,157		304,157	318,567
	976,300		976,300	593,365

In 2015, of the total income from other trading activities, £593,365 was to unrestricted funds and £NIL was to restricted funds.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

ACTION OF					
5.	TRADING ACTIVITIES				
		Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
	Subsidiary trading income	£	£	£	£
	Income	243,385		243,385	168,734
	Subsidiary trading expenses				
	Expenditure	439,649		439,649	308,996
	Net expenditure from trading activities	(196,264)		(196,264)	(140,262)
6.	INVESTMENT INCOME				
		Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
		£	£	£	£
	Investment income	768	916	1,684	1,935

In 2015, of the total investment income, £N/L was to unrestricted funds and £1,935 was to restricted funds.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 7. CHARITABLE ACTIVITIES

	Total	Total
	funds	funds
	2016	2015
	£	£
DIRECT COSTS - EDUCATIONAL OPERATIONS		
Wages and salaries	6,072,084	5,930,048
National insurance	538,152	474,640
Pension cost	875,107	751,887
Educational supplies	297,535	293,844
Staff development	50,878	45,322
Licences and subscriptions	29,516	92,988
Computer maintenance and consumables	38,993	26,822
Examination fees	180,052	181,057
School trip costs	293,913	347,359
School fund costs	8,760	26,071
Maintenance of premises and equipment	-	3,833
Professional fees	64,122	41,790
	8,449,112	8,215,661
ALLOCATED SUPPORT COSTS		
Wages and salaries	858,467	639,616
National insurance	48,897	41,697
Pension cost	228,086	172,222
Depreciation	621,382	609,298
LPGS costs	86,250	106,000
Computer maintenance and consumables	26,435	33,627
Rates and water	61,272	56,380
Light and heat	147,905	141,448
Insurance	80,215	78,184
Office supplies	102,904	84,009
Maintenance of premises and equipment	391,225	274,539
Cleaning	279,386	259,564
Catering	97,354	
Professional fees	106,932	94,856
	3,136,710	2,591,440
	11,585,822	10,807,101

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

EXPENDITURE					
	Staff costs	Premises	Other costs	Total	Total 2015
	£	£	£	£	£
Expenditure on fundraising trading		-	439,649	439,649	308,996
	Expenditure on fundraising	Staff costs 2016 £  Expenditure on fundraising	Staff costs Premises 2016 2016 £ £ Expenditure on fundraising	Staff costs Premises Other costs 2016 2016 2016 £ £ £  Expenditure on fundraising	Staff costs Premises Other costs Total 2016 2016 2016 2016 E £ £ £

Educational Operations:

Direct costs 7,485,343 - 963,769 8,449,112 8,215,661
Support costs 1,221,700 568,778 1,346,232 3,136,710 2,591,440

8,707,043 568,778 2,749,650 12,025,471 11,116,097

In 2016, of the total expenditure, £1,080,086 (2015 - £677,327) was to unrestricted funds and £10,945,385 (2015 - £10,438,770) was to restricted funds.

#### 9. EXPENDITURE - ANALYSIS OF SPECIFIC EXPENSES

Included within expenditure are the following transactions:

#### Individual items above £5,000

	Total	Amount	Reason
Ex-gratia payments	£ 75,720	£ 12,000 35,311	Termination of appointment Termination of appointment
		28,409	Termination of appointment

The legal authority sought to make ex-gratia payments was in compliance with the Academies Financial Handbook 2015, being delegated authority or approval from the Education Funding Agency.

#### 11. NET INCOMING RESOURCES/(RESOURCES EXPENDED)

This is stated after charging:

	2016	2015
	£	£
Depreciation of tangible fixed assets:		
- owned by the charitable group	621,381	609,298
Operating lease rentals	44,970	44,970

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 12. STAFF COSTS

Staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	6,930,553	6,569,665
Social security costs	587,049	516,337
Operating costs of defined benefit pension schemes	1,103,193	924,109
	8,620,795	8,010,111
Supply teacher costs	160,548	
1.505	8,781,343	8,010,111

The average number of persons employed by the academy during the year was as follows:

	2016 No.	2015 No.
Teachers	100	108
Administration and Support	71	70
Management	6	6
	177	184

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2016 No.	2015 No.
In the band £60,001 - £70,000	6	5
In the band £70,001 - £80,000	1	3
In the band £80,001 - £90,000	1	1
In the band £90,001 - £100,000	1	0
In the band £150,001 - £200,000	1	1

9 of the above employees participated in the Teachers' Pension Scheme. During the period to 31 August 2016, pension contributions for these staff amounted to £117,623 (2015: £98,169) The other employee participated in the Local Government Pension Scheme, pension contributions amounted to £17,945 (2015: £13,053).

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#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 13. TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2016 £	2015 £
Mr G H Smith, Principal & Accounting Officer	Remuneration Pension contributions paid	160,000-165,000 25,000-30,000	155,000-160,000 20,000-25,000
Mr A Cameron, Staff Director	Remuneration Pension contributions paid	0-5,000 0-5,000	40,000-45,000 5,000-10,000
Mr D Clarke, Staff Trustee	Remuneration Pension contributions paid	80,000-85,000 10,000-15,000	0

During the year, no Trustees received any reimbursement of expenses (2015 - £NIL).

#### 14. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2016 was £1,219 (2015 - £1,219).

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 15. TANGIBLE FIXED ASSETS

Group	Freehold property £	Plant and machinery £	Motor vehicles £	Fixtures and fittings	Freehold Improvemen t £
Cost and valuation At 1 September 2015 Additions	25,265,096 10,671	227,812 25,567	26,839	13,741 11,217	63,991
At 31 August 2016	25,275,767	253,379	26,839	24,958	63,991
Depreciation At 1 September 2015 Charge for the year	1,330,559 451,438	86,739 33,328	14,483 3,089	3,931 4,205	1,280 1,280
At 31 August 2016	1,781,997	120,067	17,572	8,136	2,560
Net book value At 31 August 2016	23,493,770	133,312	9,267	16,822	61,431
At 31 August 2015	23,934,537	141,073	12,356	9,810 Computer	62,711
Group				equipment £	Total £
Cost and valuation At 1 September 2015 Additions				459,516 61,126	26,056,995 108,581
At 31 August 2016				520,642	26,165,576
Depreciation At 1 September 2015 Charge for the year				197,252 128,041	1,634,244 621,381
At 31 August 2016				325,293	2,255,625
Net book value At 31 August 2016				195,349	23,909,951
At 31 August 2015				262,264	24,422,751

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 15. TANGIBLE FIXED ASSETS (continued)

Included in Freehold property is freehold land at valuation of £2,700,000, which is not depreciated. The academy procured a valuation of the property, which was transferred from London Borough of Croydon to the academy upon conversion. This valuation was undertaken in November 2012 by Stiles Harrold Williams, who are regulated by the Royal Institute of Chartered Surveyors, on a depreciated replacement cost basis.

0001 50010.	Freehold property	Plant and machinery	vehicles	Fixtures and fittings	Office equipment
Academy	£	£	£	£	£
Cost					
At 1 September 2015 Additions	25,265,096 10,671	227,812 25,567	26,839	13,741 11,217	63,991 
At 31 August 2016	25,275,767	253,379	26,839	24,958	63,991
Depreciation					
At 1 September 2015	1,330,559	86,739	14,483	3,931	1,280
Charge for the year	451,438	33,328	3,089	4,205	1,280
At 31 August 2016	1,781,997	120,067	17,572	8,136	2,560
Net book value					
At 31 August 2016	23,493,770	133,312	9,267	16,822	61,431
At 31 August 2015	23,934,537	141,073	12,356		62,711
				Computer	T-4-1
Academy				equipment £	Total £
Cost					
At 1 September 2015				459,516	26,056,995
Additions				61,126	108,581
At 31 August 2016				520,642	26,165,576
Depreciation				1000000000	
At 1 September 2015				197,252	1,634,244
Charge for the year				128,041	621,381
At 31 August 2016				325,293	2,255,625
Net book value At 31 August 2016				195,349	23,909,951
At 31 August 2015				262,264	24,422,751

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 16. STOCKS

	Group			Academy
	2016 £	2015 £	2016 £	2015 £
Catering stock	6,116	8,244		

#### 17. DEBTORS

	E 555	Group		Academy
	2016	2015	2016	2015
	£	£	£	£
Trade debtors	38,101	43,423	55,798	57,514
Other debtors	82,700	199,278	82,700	259,277
Prepayments and accrued income	151,984	91,231	243,894	89,273
	272,785	333,932	382,392	406,064

# 18. CREDITORS: Amounts falling due within one year

		Group	- Wa	Academy
	2016 £	2015 £	2016 £	2015
	-	L	L	L
Trade creditors	249,709	117,787	249,027	116,669
Other taxation and social security	194,580	156,627	173,369	147,143
Other creditors		13,697	•	
Accruals and deferred income	254,973	522,378	232,850	505,314
	699,262	810,489	655,246	769,126

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

	Brought Forward £	Income £	Expenditure £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Unrestricted funds						
General Funds - all						
funds	799,273	1,251,652	(1,080,086)	(200,000)	•	770,839
Other General						
funds	60,000	-	1.00			60,000
-	859,273	1,251,652	(1,080,086)	(200,000)		830,839
Restricted funds						
General Annual						
Grant (GAG)	(119,894)	9,018,138	(8,930,364)	91,418	-	59,298
Other Dfe/EFA						
Grants	-	378,483	(378,483)	-	-	-
Local Authority						
Grants	-	221,501	(221,501)	-	·	-
Investment Income	-	916	(916)			-
Other Income	-	183,064	(183,064)	*		-
Dfe/EFA Capital						
Grant	233,097	258,578		-		-
Pension reserve	(2,013,000)		(118,000)	•	(1,044,000)	(3,175,000)
	(1,899,797)	10,060,680	(10,324,003)	91,418	(1,044,000)	(3,115,702)

#### Restricted fixed asset funds

EFA/Local Authority Grants	24,422,751		(621,382)	108,582		23,909,951
Total restricted funds	22,522,954	10,060,680	(10,945,385)		(1,044,000)	20,594,249
Total of funds	23,382,227	11,312,332	(12,025,471)		(1,044,000)	21,625,088

The specific purposes for which the funds are to be applied are as follows:

#### Restricted Funds:

The Restricted General funds are used to fund the general operating costs of the Academy.

The General Annual grant is provided by the Education funding Agency (EFA) to enable the Academy to fulfil its general educational objectives.

Under the funding agreement with the Secretary of State, the Academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2016.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

The Restricted General funds are used to fund the general operating costs of the Academy.

The Restricted Fixed Asset Fund represents the net book value of fixed assets £23,909,951 (2015-£24,422,751). When fixed assets are purchased the fund is increased and depreciation charges reduce the fund.

Unrestricted Funds represent balances held at the yearend that can be applied at the discretion of the Governors, to support any of the Academy's charitable purposes.

#### 20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2016 £	Restricted funds 2016	Restricted fixed asset funds 2016 £	Total funds 2016 £	Total funds 2015 £
Tangible fixed assets	<u>=</u>	-	23,909,951	23,909,951	24,422,751
Current assets	880,247	709,152		1,589,399	1,732,087
Creditors due within one year Provisions for liabilities and	(49,408)	(649,854)	-	(699,262)	(769,125)
charges	•	(3,175,000)	-	(3,175,000)	(2,013,000)
	830,839	(3,115,702)	23,909,951	21,625,088	23,442,227

# 21. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2016	2015
	£	£
Net expenditure for the year (as per Statement of financial activities)		
activities)	(713,139)	(241,122)
Adjustment for:		
Depreciation charges	621,381	609,298
Dividends, interest and rents from investments	(1,600)	(1,935)
Decrease in stocks		9,609
Decrease/(increase) in debtors	34,391	(58,748)
Decrease in creditors	(149,429)	(403,001)
Defined benefit pension scheme finance cost	118,000	106,000
Net cash (used in)/provided by operating activities	(00.206)	20.404
	(90,396)	20,101

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 25. PENSION COMMITMENTS (continued)

#### 22. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2016 £	2015 £
Cash at bank and in hand	1,128,647	1,326,024
Total	1,128,647	1,326,024

#### 23. CONTINGENT LIABILITIES

The Academy had no contingent liabilities as at 31 August 2016 and 31 August 2015.

#### 24. CAPITAL COMMITMENTS

At 31 August 2016, the academy had capital commitments as follows:

2016 2015 £ £

Contracted for but not provided in these financial statements

#### 25. PENSION COMMITMENTS

The academy trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Croydon. Both are defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2013.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 25. PENSION COMMITMENTS (continued)

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge (currently 14.1%)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- . an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year, the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS will be as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The total pension costs paid to TPS in the period amounted to £1,224,669 (2015 - £1,117,305).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2016 was £305,877 (2015 - £300,264), of which employer's contributions totalled £224,316 (2015 - £219,437) and employees' contributions totalled £81,561 (2015 - £80,827).

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

25.	PENSION COMMITMENTS (continued)		
	Principal actuarial assumptions:		
		2016	2015
	Discount rate for scheme liabilities	2.10%	3.80%
	Rate of increase in salaries	3.10%	3.60%
	Rate of increase for pensions in payment / inflation	2.10%	2.70%
	The current mortality assumptions include sufficient allowance for The assumed life expectations on retirement age 65 are:	or future improvements in r	mortality rates.
		2016	2015
	Retiring today		
	Males	22.3	22.3
	Females	24.4	24.4
	Retiring in 20 years		
	Males	24.4	24.4
	Females	26.7	26.7
	The amounts recognised in the Statement of financial activities a	re as follows:	
			772-02-030
		2016	2015
		£	£
	Current service cost	351,000	356,000
	Interest cost	134,000	113,000
	Expected return on scheme assets		(59,000)
		8000000	

Total

410,000

485,000

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

Movements in the present value of the defined benefit oblig	gation were as follows:	
	2016	2015
	£	£
Opening defined benefit obligation	3,321,000	2,851,000
Contributions by employees	81,000	81,000
Actuarial losses/(gains)	1,311,000	(49,000)
Benefits paid	(19,000)	(31,000)
Current service cost	351,000	356,000
Interest cost	134,000	113,000
Closing defined benefit obligation	5,179,000	3,321,000
Movements in the fair value of the Academy's share of sch	eme assets:	
	2016	2015
	£	£
Opening fair value of scheme assets	1,308,000	919,000
Interest income	57,000	59,000
Actuarial gains and (losses)	267,000	(24,000)
Contributions by employees	81,000	81,000
Assets acquired in a business combination	-	(31,000)
Contributions by employer	310,000	304,000
Benefits paid	(19,000)	
Closing fair value of scheme assets	2,004,000	1,308,000

#### 26. OPERATING LEASE COMMITMENTS

At 31 August 2016, the total of the group's future minimum lease payments under non-cancellable operating leases was:

製 (201)	2016	2015
Group	£	£
Amounts payable:		
Within 1 year	25,838	44,970
Between 1 and 5 years	29,088	54,926
Total	54,926	99,896

#### 27. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

#### 28. RELATED PARTY TRANSACTIONS

Owing to the nature of the Academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

#### 29. POST BALANCE SHEET EVENTS

The Academy Trust was approved as a Multi Academy Trust on the 9th October 2015.

#### 30. FIRST TIME ADOPTION OF FRS 102

It is the first year that the Academy Trust has presented its financial statements under SORP 2015 and FRS 102. The following disclosures are required in the year of transition. The last financial statements prepared under previous UK GAAP were for the year ended 31 August 2015 and the date of transition to FRS 102 and SORP 2015 was therefore 1 September 2014. As a consequence of adopting FRS 102 and SORP 2015, a number of accounting policies have changed to comply with those standards.

The policies applied under the academy's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income/expenditure.

#### 31. CONTROLLING PARTY

As the Academy is Limited by Guarantee there is no Ultimate Controlling Party.

#### 32. PRINCIPAL SUBSIDIARIES

Company name	Country	Percentage Shareholding	Description
The Collegiate Trust Trading Limited	England	100%	£1 Ordinary Shares
Company number: 09317797			

The Collegiate Trust Trading Limited provides catering services for the students of the colleges within The Collegiate Trust and other schools.

During the year ended 31 August 2016, The Collegiate Trust Trading Limited had generated a turnover of £895,695 (2015 - £617,884) and operating profit of £24,831 (2015 - £9,515). As at 31 August 2016 it had current assets of £229,656 (2015 - £174,742), creditors of £195,309 (2015 - £165,226) and shareholders' funds of £34,347 (2015 - £9,516).